



5401 7th Rd S. • Arlington, VA 22204
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**AmeriCorps Volunteer
Learning Links AmeriCorps
Full-time Corps Member
Terms of Service**

The Greenbrier Learning Center (GBLC) has provided academic and social support to children and youth in South Arlington since 1994 through innovative after-school and summer programs, as well as parent and community outreach. Greenbrier Learning Center's mission is to promote education, youth leadership and strong families through structured enrichment programs beyond the school day. Utilizing a community-driven approach, we foster academic achievement and personal growth among our after-school students, act as a resource for youth and adults, and increase collaboration among service providers in Northern Virginia. GBLC is a small, community-based nonprofit in south Arlington that serves families from low/moderate income backgrounds, with extended outreach and support to immigrant and refugee families.

GBLC has four full-time and two part-time AmeriCorps Volunteer positions available for the time period of August 2010 - August 2011. AmeriCorps Members will divide their time and effort across three sites and serve as a primary link across the different aspects of children's lives: the school day, after school, and community to ensure continuity of services for the children and families GBLC serves. Members will serve a unique function that simply cannot be met by staff or other volunteers by serving across three distinct sites where children spend their lives.

- **After-school:** Corps Members will be an integral part of GBLC's after-school program Learning ROCKS! by actively planning and implementing activities. Learning ROCKS! is an original GBLC program serving 3rd-5th grade students during out-of-school time and engages approximately 60 students every day at two program sites. The Learning ROCKS! curriculum focuses on the following themes throughout the year: Literacy, Academic & Study Skills, Lifeskills & Healthy Lifestyles, and Community & Culture.
- **School:** Full-time Corps Members will provide direct support to students during the school day, onsite at one of GBLC's four partner elementary schools. Corps Members will work closely with school teachers, counselors, psychologists, and other personnel in order to exchange relevant and appropriate information about students and families. Corps Members will also serve as liaisons among the school and parents, as relevant and appropriate.
- **Community:** Full-time Corps Members will strengthen the community's stability and access to resources by providing programming and support to the Columbia Grove Apartment Complex, an Arlington Partnership for Affordable Housing (APAH) property. Corps members will design and facilitate monthly family-centered activities (e.g. family literacy fairs, picnics, back to school celebrations, and more) at Columbia Grove Apartments; attend quarterly Resident Association meetings at Columbia Grove Apartments, and facilitate the leadership development of residents; and actively refer Columbia Grove residents to other services and resources, as relevant and appropriate.

Responsibilities:

- Plan and implement Learning ROCKS! program themes and activities in coordination with Program Manager
- Provide direct support and services to approximately 20-40 students each day, including appropriate supervision and assistance during homework and recreational activities
- Provide appropriate guidance and support for Learning ROCKS! volunteers
- Communicate with parents/guardians and visitors in a professional manner
- Spend two mornings/week at a partner elementary school providing direct service
- Plan and facilitate monthly family activities at Columbia Grove Apartments



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- Be an active part of quarterly Resident Association meetings at Columbia Grove Apartments
- Achieve program goals in close collaboration with the Program Manager and/or Site Coordinator
- Actively contribute to a Community of Practice that identifies and refines best practices in children and youth programming
- Comply with all applicable rules, regulations, and agreements of the organization
- Help in daily maintenance of the Learning Center
- Perform other duties as assigned

Minimum Requirements:

- U.S. citizen, national, or lawful permanent resident alien
- High school graduate or equivalent, at least 17 years old
- Commitment to local, community-based organizations
- Self-motivation, independence, and resourcefulness
- Creativity, dependability, and flexibility
- Excellent time management skills
- Communication skills – ability to interact well with children, parents, teachers, volunteers, and program staff
- A great sense of humor!

Ideal candidates would also have:

- College degree and/or course work in Education, Social Work, or similar field
- Bilingual (Spanish/Arabic/Amharic/other and English) skills, including reading, writing, and conversation
- Experience in and/or knowledge of child development and primary education fields
- Experience in behavioral modification practices for individuals and groups of children
- Experience working with linguistically and culturally diverse populations

Time Commitment:

- August 2010 - August 2011
- This is a 40-hour/week commitment, including some evening and weekend activities

Benefits:

- AmeriCorps Members who successfully complete a term of service (1700 hours for full-time members) are eligible to receive either an AmeriCorps Education Award of up to \$5,350 or an end-of-service stipend.
- Additional benefits include training, \$949/month living allowance, health care benefits, and student-loan forbearance or deferment. You may also be eligible for childcare assistance should you need it.
- GBLC is committed to strengthen Corps Members' professional and personal development. Corps Members will receive training in a variety of topics including: content areas, tutoring skills, child development, behavior management, education theory, leadership skills, and team building. Additionally, Corps members will have significant autonomy and ownership over many aspects of programming and service.
- Full-time Members will also have the option, if they so choose and qualify, to live at Columbia Grove Apartments at a significantly discounted rate (~\$350/month in a shared 2 bedroom apt).

To Apply:

Send cover letter and resume to: jobs@gblc.org.

Subject line: AmeriCorps--Full-time

The Greenbrier Learning Center shall not discriminate on the basis of race, color, religion (creed), gender, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers, selection of vendors, and provision of services.